

Government of West Bengal
Institute of Post Graduate Medical Education and Research, Kolkata
244 Acharya Jagadish Chandra Bose Road, Kolkata – 700020

Memo. No./Inst./ 7340

Dated: 19/11/2025

ADVERTISEMENT

Applications are invited for the following post in the project entitled “National Pregnancy and Cardiac Disease in India (NPAC- India) Study”, funded by Indian Council of Medical Research, Sanction no./Memo no/NPAC/site-IPG/2024/151 under the supervision of Principal Investigator Professor (Dr.) Goutam Datta, Dept of Cardiology.

Sl. No.	Post Name	No. of Post	Desirable Qualifications & Experience	Remuneration
1	Project Technical support-I	1	• Maximum age limit 28 years. • Bachelor's Degree public health social science/life sciences health care management or related field from a recognized institution university. • Ability to read, write, communicate, and type in English. • Ability to use Microsoft Excel, Word and PowerPoint. • Ability to communicate, read and write in the local language. Preference may be given to- • Experience in data collection, data analysis, data monitoring etc. Job Description 1. Assist the site Principal Investigator in screening for potential participants and getting consent and recruiting participants for the study at the guidance of site Principal Investigator 2. Assist the site Principal Investigator in filling offline and online case report forms. 3. Participate in the weekly online monitoring meetings organized by the central coordinating site. 4. Being a single point of contact for staff from the central coordinating site. 5. Coordinate with the obstetrics and the cardiology teams of the participating site to ensure the study protocol is followed. 6. Maintain all required records related to the study. 7. Assist the PI in organizing follow-up visits of the participants. 8. In addition to the above, any other job pertaining to the study as informed periodically by the central coordinating site and site Principal Investigator.	Rs. 18000 + 30% HRA= 23,400/- per month

- 1) Interested candidates may send their application along with CV with all supporting documents (Educational Certificates and Experience Certificates) in a sealed envelope addressed to **the office of The Director, IPGME&R, 244, AJC Bose Road, Kolkata - 700020** on or before **25/11/2025** by **4:00 pm**, either by post or in person.
- 2) Candidates who apply should invariably mention the Name of the post applied for, Notification No, and date on the envelope as well as in the CV. Failing which the application will not be considered.
- 3) Only candidates who are suitable for screening will be called for interview.
- 4) The candidates must be willing to travel to all districts in the state as per the need for the project.
- 5) Preference will be given to candidates with previous work experience and command of Bengali, English and other local language.
- 6) Candidates are requested to bring original & attested copies of all relevant documents and testimonials on the day of the interview.
- 7) It may be noted that post is temporary and contractual in nature and for a period till the end of the project and it may be extended as per the need for the project.
- 8) Candidates who are not found to be suitably performing may be terminated with one month prior notice.
- 9) No TA/DA is admissible for the interview.

Prof. (Dr.) Goutam Datta
Principal Investigator
Department of Cardiology

Prof. (Dr.) Goutam Datta
MD, DNB, DM, MRCP(UK)
Prof. & HOD of the Dept. of Cardiology
IPGME&R, S.S.K.M. Hospital, Kolkata

Memo. No./Inst. / 7340/1 (19)
Copy forwarded for information and Necessary Action:

1. Dean of Students Affair, IPGME&R – Chairman
2. Head of the Department of Cardiology
3. Dr. Goutam Datta, Principal Investigator, Dept. of Cardiology
4. Medical Officer In Charge (Project), IPGME&R
5. Mr. Atal Saha (Asst. Superintendant, Non Medical) for uploading the said order to the official website
6. Office Copy

Director
I.P.G.M.E&R.
IPGME&R/SSKM Hospital
Kolkata-700020

Dated: 19/11/2025

Director
IPGME&R/SSKM Hospital
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