



Government of West Bengal
Office of the Director
Institute of Post Graduate Medical Education & Research
244, A. J. C. Bose Road, Kolkata -700 020
Website: www.ipgmer.gov.in

Memo No:.....729.....

Dated.....20/01/2025.....

Advertisement Notice for Project Research Staff in an ICMR Project

Applications are invited from eligible candidates for filling up the following posts of an ICMR Project entitled “National Registry for Rare and Other Inherited Disorders (NPRROID)”[File No 5/7/1571/2016-CH. Dated 31/12/2024, RFC No. RBMCH/CAR/ 02/2019-2020 dated 16/10/2019] under Dr. Atanu Biswas, Professor & Head, Dept. of Neuromedicine as Principal Investigator.

1.	Name of the post	Project Research Scientist I (Non-Medical)
2.	No. of Post	One
3.	Category	UR
4.	Upper Age Limit	35 years
5.	Salary	Fixed Rs. 56,000 + HRA as admissible
6.	Duration	1 year
7.	Essential Qualification	First Class Post Graduate Degree, including the integrated PG degree in relevant subjects (Life Sciences/PublicHealth/ Science) OR Second Class Post Graduate Degree, including the integrated PG degree with PhD (Life Sciences/Public Health/ Science)
8.	Desirable	Candidate with knowledge and technical experience of Public Health and medical data collection and record keeping. Experience of working on field and management of multicentric projects in government institute will be an added advantage.
9.	Nature of Duties	Overall coordination with various department of the institute to

		collect data of Rare Disease patients and ensuring successful entry of these data in the ICMR portal. Coordination and conduct of the project activities including scrutinizing data, data analysis and report writing along with the study team.
--	--	---

1.	Name of the post	Data Entry Operator
2.	No. of Post	One
3.	Category	UR
4.	Upper Age Limit	Not exceeding 30 years
5.	Salary	Fixed Rs. 29200/ per month
6.	Duration	1 year
7.	Essential Qualification	Graduate in Biological Science from a recognized University. Data entry speed of 8000 key depression per hour on computer to qualify skill test. Knowledge about basic of computer application including knowledge of MS Office applications like Excel, Word and Powerpoint
8.	Desirable	Candidate with knowledge of performing basic statistical analysis will be an added advantage.
9.	Nature of Duties	Overall coordination with various department to collect data of Rare Disease patients and entering these data in the ICMR portal.

Eligible candidates fulfilling the above-mentioned criteria may send their resumes by email to recruitment.bin2022@gmail.com. Candidates who apply should invariably mention the **Name of the post applied for, Notification No. & Date in the subject line in the email**, failing which the candidature will not be considered.

The last date for receipt of resumes along with the relevant document (i.e., essential educational qualification, age, as well as documents to support essential and desirable criteria) is **10 days from the notice date**.

After screening, eligible candidates shall then be intimated by e-mail and phone to appear for an interview.

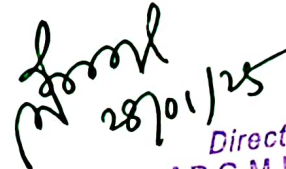
Candidates appearing for interviews shall have to bear their own travel expenses.

Applicants must bring the original certificates, caste certificates (for reserved categories), and other testimonials for verification during the interview.



Prof. Atanu Biswas
Principal Investigator

Dr. Atanu Biswas, MD, DDM
Department of Neurology and Neurosurgery
Department of Neurosciences
IPGME&R, Kolkata-700025
Memo No/Instl. 799/1(5) ... Dt. 29/01/2025

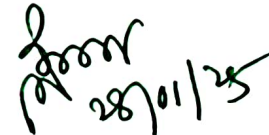


Prof. Manimoy Bandopadhyay
Director, IPGME&R

Director
I.P.G.M.E.&R.
Kolkata-700020

Copy for information and necessary action:

1. Prof. Atanu Biswas, Head of the Department Neuromedicine, IPGME&R.
2. PI Of the Project, BIN, IPGME&R
3. Accounts Officer, IPGME&R, SSKM Hospital
- ✓ 4. Assistant Super (Mr. Atal Saha, For upload in Institutional website)
5. Office Copy



Prof. Manimoy Bandopadhyay
Director, IPGME&R

Director
I.P.G.M.E.&R.
Kolkata-700020